



**JOB OPPORTUNITY**

**CASUAL MEMBER SERVICE REPRESENTATIVE  
Richmond Branch**

**THE POSITION:** Reporting to the Branch Supervisor, this position will provide members and potential members with a variety of services it will promote and sell cash and non-cash related deposit products and services with courtesy and accuracy. The incumbent will respond to member and potential member inquiries, and assist members to utilize the product and/or service that best meet their needs. Areas of responsibility include:

- Processing of member transactions
- Help members with account selection and products to meet their needs
- Foster business development through service excellence and product knowledge

**• Expectations of the position:**

- Actively promoting continual, effective two way communication
- Always create an Exceptional Service Experience - Internally & Externally
  - Strive for continuous progress to ensure we get better every day
  - Commitment to Continuous Learning & Professional Development
- Continuous Leadership & Flexibility to perform other duties as assigned

**PREFERRED HIRING CRITERIA:**

- Excellent interpersonal and communication skills
- Proven results in strong sales and service skills
- Demonstrated commitment to continual professional development & to fostering community relationships

**\*\*\*This position has the potential to be a full time job in the future**

Cypress Credit Union offers a comprehensive employee benefits package including a 6% company matched pension plan.

**\*\*Only successful applicants will be interviewed\*\***

Submit your written letter of application to [Terry.Fauth@cypress.cu.sk.ca](mailto:Terry.Fauth@cypress.cu.sk.ca) by **May 25, 2018**.